



Terms and Conditions

These conditions shall apply to all contracts for the provision of products and services by SJP Driver Training Ltd to the exclusion of all other terms and conditions of business. No variation or addition to these conditions shall be effective unless agreed in writing by SJP Driver Training Ltd. Nothing within these conditions shall affect the statutory rights of the client.

Workwear and PPE

Although some training is in-doors, it can still be cold in inclement weather conditions, please wrap up warm and ensure all necessary PPE is worn. Please note, should a trainee attend a course without the required PPE then we have the right to cancel the course, full payment will be invoiced.

Cancellations

In the event of a client cancelling within one week of training taking place, the client shall be liable to pay a cancellation fee of 50%. If cancellation is within twenty-four hours, then the cancellation fee shall be 100%. Note that Saturdays and Sundays do not count as working days.

Payment and certificates - Account holders

Certificates are issued on receipt of payment. Invoiced on 14-day payment terms unless agreed at time of booking or by prior Service level agreement. (Late payments may incur an additional 3-5% fee). Where certificates are required and issued prior to payment, they remain the property of SJP Driver Training Ltd until full cleared payment is received. No copies should be made. Funded certificates are issued within 3 x working days direct to provider.

For those who require immediate certification, fees must be cleared prior to testing and your certificates will be issued on successful completion of testing.

Payment - Non-Account holders

Payment for products and services shall be paid for prior to the commencement of training without written agreement by SJP Driver Training Ltd.

Re-issue:

If your certificate becomes lost/stolen please be aware fees apply to re-issue (per certificate) We advise you make copies and keep your original safe.

Expiry dates:

It is the employers' responsibility (Health & Safety at Work Etc. Act) to ensure each operator is competent and trained every 3-5 years (HSE) hence we do not add expiry dates to our certificates. (N.B: those trained years ago, but who have not operated in the workplace, should not be deemed safe because an expiry date is not yet reached).

**Disclaimer:**

Any persons suspected of being under the influence of drugs or alcohol will be asked to leave the course and full training fees will apply. Inform your instructor if you are taking any form of medication that may affect your ability to operate the trucks safely.

Course Cancellation or Deferment

The Company reserves the right to cancel or defer any course, due to circumstances beyond the control of the Company.

It is a Driving Standards Agency requirement that all candidates produce a current driving licence prior to commencement of all Driver Certificate of Professional Competence courses. Therefore, you will be required to bring your current driving licence with you on the appointed day. SJP Driver Training Ltd will share your data with the DSA, for the purpose of recording completed training hours. Your personal details will not be shared with any other unauthorised person or body.